

Minutes of a meeting of the General Purposes Licensing Casework Sub- Committee on Monday 28 July 2025

www.oxford.gov.uk



Committee members present:

Councillor Ottino

Councillor Muddiman (Chair)

Councillor Clarkson

Officers present for all or part of the meeting:

Hannah Carmody-Brown, Committee and Member Services Officer

Tazafar Asghar, Legal Advisor

Emma Thompson, Senior Licensing Compliance Officer

Tanaka Merralls, Legal Advisor

Madhu Singelee, Licensing Compliance Officer

Apologies:

No apologies were received

138. Declarations of Interest

None.

139. Procedure to be followed at the meeting

The Sub-Committee noted the relevant procedure for the meeting.

140. Minutes

The Sub-Committee **approved** the minutes of the meetings of 9 June 2025, 23 June 2025, and 16 July 2025 are approved as a true and accurate record.

141.Exempt Matters and Confidential Session

The Sub-Committee resolved that under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the remaining items of business on the grounds that their presence would involve the likely disclosure of exempt information as described in Paragraph 3 of Part 1 of Schedule 12A of the Act.

The Sub-Committee considered matters relating to Hackney Carriage and Private Hire Vehicle licensing in private.

The Chair reordered the agenda; items 7 and 8 were swapped.

142. Confidential Minutes

The Sub-Committee **approved** the confidential minutes of the meetings of 9 June 2025, 23 June 2025, and 16 July 2025 are approved as a true and accurate record.

143.Suitability to continue to drive Private Hire Vehicles

The Sub-Committee agreed to defer the item to 18 August 2025.

144.Suitability to continue to drive Private Hire Vehicles

The General Purposes Licensing Sub-Committee resolved to:

- **Lift the Suspension and Revoke** the licence.

145.Dates of future meetings

The Sub-Committee noted the dates of future meetings.

The meeting started at 6.00 pm and ended at 7.15 pm

Chair
2025

Date: Monday 18 August

When decisions take effect:

Cabinet: after the call-in and review period has expired

Planning Committees: after the call-in and review period has expired and the formal decision notice is issued

All other committees: immediately.

Details are in the Council's Constitution.